

REGISTERED COMPANY NUMBER: 06218206 (England and Wales)
REGISTERED CHARITY NUMBER: 1109505

Report of the Trustees and
Unaudited Financial Statements For The Year Ended 30 September 2012
for
Central Africa Refugee Link, West Midlands
T/A
Care Link West Midlands

GM ACCOUNTANCY
Unit 14 Ansty Court
27 Mary Street
Jewellery Quarter
BIRMINGHAM
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B3 1UD

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Report for the Year Ended 30 September 2012

Legal and Administrative Information

Charity Details

Name: Central Africa Refugee Link, West Midlands - [Care Link West Midlands]

Charity Registration Number: 1109505

Company Registration Number: 06218206

Address 1 (Mail delivery): 91 Hurst Road, Smethwick, West Midlands, B67 6LY

Address 2 (Business and activities): Holy Trinity Church, Church Hill Street, Smethwick, B67 7AH

Details of Trustees

Care Link West Midlands's members are either ex officio or elected by Annual General Meeting (AGM) in accordance with the organisation's constitution.

The following served as Trustees and as members of Care Link West Midlands's management committee during the year up to the AGM:

Trustee	Appointment date
<i>Chairperson:</i> Ange Mwihabuntu (Mrs)	01.10.11
<i>Vice chairperson:</i> Dallyla Uwasse (Mrs)	01.10.11
<i>Secretary:</i> Walingamina Shomari (Mr)	01.10.11
<i>Treasurer:</i> Bernard Ntivunwa (Mr)	01.10.11
<i>Advisor:</i> Olga Bogdanova (Mrs)	01.10.11

Bank

Lloyds Tsb Bank, 537 Bearwood Rd, Smethwick, West Midlands, B66 4BQ
Tel 08450725555

Independent Examiner

GM ACCOUNTANCY, Unit 14 Ansty Court,
27 Mary Street,
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Structure, Governance and Management

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. Care Link West Midlands is governed by one main governing document which is our Constitution. A number of policies are available. Among the policies available, we have:

- Equal Opportunity Policy
- Protection from Abuse
- Child & Vulnerable Adult Protection
- Health & safety
- Volunteer Policy
- Needs Assessment & Support Planning Policy
- Complaints & Whistle Blowing Policy
- Code of Conduct & Acceptable and Unacceptable Behaviour

- Financial Control Policy

All these policies are reviewed yearly.

Recruitment of Trustees

The method of appointment of Board members is set out in the organisation's Rules (Constitution). All Care Link West Midlands's members and service users are encouraged to register on the Electoral Roll and stand for election to the Board.

Use of volunteers

Care Link West Midlands makes significant use of volunteers to carry out its work. Volunteers are involved in all aspect of the work, including management committee, service delivery, facilities management and finance and administration.

Policies for induction and training

All volunteers and staff members receive a systematic and comprehensive induction to the charity and its work, allowing them to develop a good understanding of the requirements of the role and job and to settle in with confidence. All volunteers and staff are given appropriate opportunities for developing their skills and knowledge to carry out their role and job effectively.

Organisation Structure

Care Link West Midlands's Board members are responsible for making decisions on all matters of general concern and importance to the organisation including deciding on how the funds of Care Link West Midlands are to be spent. The full Board met twelve times during the year. Given its wide responsibilities, the Board has a number of committees which meet between full meetings with each dealing with a particular aspect of the organisation's life, as detailed below.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

On at least an annual basis the Board of Care Link West Midlands has considered and discussed the key risks facing the organisation, the controls in place to mitigate them and any action required. Care Link West Midlands continues to review and develop the strategic direction of the organisation, and considers how its exposure to risk changes as a result.

Background

Central Africa Refugee Link, West Midlands [trading as Care Link West Midlands] start date 16.10.2004 is a registered charitable organisation (Charity No. 1109505) set up to provide general support including advocacy, advice, information, education, training and the relief of poverty of refugees & asylum seekers from Central Africa in West Midlands. The group provides general support and special assistance to people and their dependents from Central African French speaking countries, who are seeking asylum, or who are granted refugee status. Our beneficiaries live in the West Midlands region and are people who have a wide, and sometimes complex, range of needs.

Objectives and Activities

- To support refugees and asylum seekers from Central Africa living in West Midlands through education/training, medical/health support and the relief of poverty among the refugee community.
- Provide services such as counselling, training, advocacy/advice and information.

Care Link West Midlands uses the expertise of 5 Trustees and 5 volunteers in its effort to achieve its goals and activities. These activities are mainly the advancement of education of refugee children, the relief of poverty, the preservation and protection of good health, the provision of facilities for recreation and other leisure time occupation of refugees and asylum seekers.

Care Link West Midlands provides assistance to refugees and migrants of similar backgrounds by helping them to settle and fully establish themselves in West Midlands with independence and dignity.

Care Link West Midlands's many services are broadly in the areas of:

- Migration
- Settlement
- Employment
- Public education and policy

The services provided by staff, volunteers and supporters include:

- Assistance with settlement
- Case workers
- Migration agents and advice
- Homework Clubs
- Advice on common legal matters & Justice of the Peace
- Applications for International Organisation of Migration travel loans
- Training, resumes and finding work
- Refugee Scholarship Fund
- Community and cultural orientation
- Donations and household goods
- Emergency financial and material assistance
- Refugee youth support
- Assistance with reunification of families
- Encouraging and assisting refugees to maintain their cultural traditions
- Counselling and advice
- Social programs and activities

Care Link West Midlands also provides a wide range of community and educational based services including:

- Circles of Friends
- Cultural consultants and training
- Public speakers
- Volunteer and student placements
- Policy development
- Advocacy

These activities are successfully carried out thanks to kind support from well wishers, members' contributions and funding from grants making trusts and foundations.

We have four main programmes:

1. Floating Support (General Support programme)

This is a programme that helps refugees and asylum seekers get support with their general needs (health, education, accommodation, leisure etc). Needs are assessed individually using a special information tool to identify what a particular person requires. Once the need is established, then a support plan is drawn and a support worker will work with each individual to address those needs. In some circumstances, service users are sign- posted to specialist services for additional support.

2. Mental Health Awareness and Support programme

This is a programme that works in similar ways as the floating support, but focuses on helping refugees and asylum seekers who are suffering from some degree of mental health problems to get the type of support they need by helping them access the most appropriate services.

3. Youth Club programme

The Youth Club programme helps young people to have access to a wide range of services they need (employment, further education, skills training, family matters, youth matters, etc)

4. Saturday Homework Club programme

The Saturday Homework club is a programme which helps refugee, asylum seeking children and other under achieving pupils with their educational assignments in order to raise their academic achievements and so assisting their integration into mainstream education.

Strategy for achieving the objectives

When planning our activities for the year, the management committee of Care Link West Midlands has considered the Charity Commission's guidance on public benefit. Through our volunteers, staff and activities, our work seeks to enable and empower people to live an independent, dignified, safe and enjoyable life as part of our community through:

- The provision of general support, mental health support, youth support and various activities for children and young people
- Activities for senior citizens, parents and toddlers, and other special-need groups; and
- Supporting other organizations, individuals and charities in the UK and overseas.

Public Benefit Statement

Care Link West Midlands takes its responsibility as a charity very seriously. The organisation has always contributed a great deal to the community, and will strive to continue to do so. The review of activities undertaken in 2012 set out below describes some of the work that Care Link West Midlands has undertaken over the last year.

Care Link West Midlands seeks to be as inclusive as possible in its work, and strives to reach out to people of all ages and backgrounds. Our aim is to involve as many people as possible in both running and participating in events and activities, many of which are facilitated by volunteers. The membership and activities are open to anyone within and outside the local community although priority would be on refugees and asylum seekers from African French speaking countries in West Midlands.

While many regular members are very generous in their donations to the group, there is no requirement for anyone benefiting from our services to donate money to the group. Any charges levied for specific activities and events are kept as low as possible, and Care Link West Midlands will always look to help where people are struggling to afford the cost.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's guidance on public benefit.

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Main activities of the year 2011-2012

Main activities of the year 2011-2012 were carried out by 1 full time paid member of staff, 1 part-time paid staff member and 6 volunteers who were helped by the management committee of 5 experienced individuals. These activities were carried out under 4 main programmes:

1. GENERAL SUPPORT/FLOATING SUPPORT PROGRAMME

Within the Floating Support there were different issues that people came up with so that they could be assisted. Some of the issues that we have helped people with included Advice, Guidance, Information and Advocacy in various issues, such as help in:

- How and where to make a claim for asylum
- Filling in various Applications Forms
- Finding appropriate and relevant Lawyers, appropriate Doctors, colleges and places of worship, Libraries, shops
- Assistance with asylum applications and appeals
- Interpreting & Translating services
- Claiming welfare benefits and budgeting
- Debt relief
- Dealing with utility companies
- Support with social and leisure activities
- Housing (many refugees were housed in poor or inappropriate housing and sought help in being re-housed)
- Applying for British Citizenship
- Health (under the Floating support this year, Care Link West Midlands negotiated with the local health authority to assist refugees who presented significant challenges for registering with local surgeries. Problems could be linguistic, cultural (some cultures have difficulties talking to different-sex professionals about medical issues) or systemic (specific appointment times were uncommon in many countries). Care Link West Midlands advocated support for its users to access GPs, opticians, dentists, pharmacists and accident and emergency services.
- Education (many parents worried about their children's education. Education systems and teaching styles often differ considerably from those in their home countries, and this combined with language difficulties could disadvantage refugee children. Refugee children could often be victims of bullying at school or become involved in antisocial behaviour. Approaches to discipline in the school system could differ significantly to those of refugee parents. The programme supported the parents to understand and engage with the system. Many adults also sought support for education, including English classes.
- Interpreting and letter-writing services (Care Link West Midlands provided these services usually in relation to the above issues, and also in legal matters).
- Social events to bring together the community and combat isolation (Care Link West Midlands used these events to engage with the other communities in the locality, and also as a remedy to the need for cultural togetherness and to combat isolation).
- Making referrals to various professionals according to the needs of the Service users, etc.

In fact, many of Care Link West Midlands' activities equipped the participants to engage further with the wider community and, in many cases, gained employment through the skills, experience and engagement that they have gained. Some refugees have gained the confidence to engage further in local affairs and politics; some progressed to paid positions within local authorities. Some of the projects even ended up generating income for the refugees.

In delivering the above support services, we have operated on a one-to-one basis and had twice a week dropping in sessions, whereas the rest of the week service users were received by appointment.

During the year under consideration, we have recorded 32 cases which we dealt with and managed to help them in their various issues. Most of our service users lack or have little understanding of how the system works in the UK due to cultural shock, language barrier, racism, isolation, boredom, homesickness and anxiety about those left behind and that is where we have successfully been able to assist them with this programme.

2. MENTAL HEALTH AWARENESS & SUPPORT

Between October 2011 and September 2012, we have received quite a good number of people with mental health problems as a result of their troubled past (most of them were victims of psychological or physical traumas). All in all during the year, we have recorded 26 cases of refugees and asylum seekers who experienced traumas that they have not been able to deal with and had all a common theme based around uncertainty about their asylum outcome, lack of understanding of how the immigration system works, the process of asylum and anxiety about the unpredictable future, fear of detention, deportation, poverty, homelessness, cultural shock, language barrier, racism, isolation, boredom, homesickness and anxiety about those left behind. 16 out of the 26 cases we dealt with at Care Link West Midlands were service users victims of hostile experiences lived back in Africa before entering UK. The remaining 10 cases are those who, alarmingly, contracted mental health issues because of exile related stressors such as depression as a result of not been able to understand the system, adapt and cope with the daily life in the UK. Some of them were victims of domestic violence, family breakdowns, accidents, debts and so on.

Example of achievements during the year was our project "Tackling Fuel Debts among Refugees who are Suffering from Mental Health in Smethwick" which provided support to 18 refugees suffering from mental health problems and who were struggling with utility and other household debts.

This project worked with the 18 service users in a number of ways to try to help them with their fuel debts. The support was in the form of advice, guidance and information in accessible format to meet arrears of energy charges and other household bills (water, TV licensing, council tax, etc). It is understood that fuel debts and poverty (as a result of them being on low income, benefits or low pay jobs) had negative impact on their health and well being. In trying to support them, Care Link West Midlands has used the following methods:



The provision of money and fuel debt advice services to help them cope with exile related stress (non awareness of how energy companies operate). This was done on both individual basis and in focus group workshops. All in all, three workshops were organised during the year to introduce beneficiaries to energy efficiency and fuel debt management. We have invited 3 local professional from British Gas, EON and EDEF to come to give a talk. These consultation sessions with service users were respectively held on 19th November 2011, 28th Jan 2012 and 10th March 2012 to provide an opportunity for these refugees to hear about energy efficiency solutions and strategies to reduce energy debts. Themes developed during these consultation sessions (workshops) included among others: *preventing the loss of heat, insulation, creating warmth in the house, heating selectively, etc*



Flashbacks to war or torture were commonly experienced by these refugees and were made worse by daily challenges such as racism, relationship breakdowns, and pressure over their lives to have to cope with the burden of looking after larger families, employment difficulties and cultural shock. The experience of isolation also resulted in depression, insomnia and anxiety. These people spent sleepless nights suffering and worrying about dispersal or deportation.



It has to be noted that individuals escaping from abusive situations in their countries of origin have psychological issues which increase their vulnerability. Each of these situations presents its own problems and, in addition, these individuals will only be able to embark on serious programmes of achievement towards regaining their place in society once they have been helped to deal with the mental effects of traumatic events in their pasts.



Most of Service users with mental health problems that we have attended to, have been so for so long and needed emotional support regularly at least once every two weeks. We had to assess them before referring them to places we felt they could get further help from professionals (Psychiatrists, GPs).



Our drop-in centre was very instrumental in helping and overcoming the stigma faced by these refugees suffering from depression and other signs of mental health problems in order to help them regain their place in the society.



In trying to support these individuals, we have run a weekly drop-in centre to provide support and assistance they needed (i.e. a self-help group with a range of social activities including befriending, peer mentoring, practical work such as cookery club, job club, emotional support, provision of advice and information, guidance, advocacy, home visiting, general support and friendship which they needed in order to reduce the level of depression and isolation). The Centre also offered friendship, social activities and support, and also organised group sessions and regular trips out and visits.

There is considerable evidence that these activities had positive impacts on self-esteem and wellbeing. In some cases they have re-engaged and rebuilt the mental health of individuals who were thought by members of the community to be improving mental health support for refugee communities.

3. SATURDAY HOMEWORK CLUB

Care Link West Midlands set up the Saturday Homework Club (SHWC) as a pilot project in 2004 originally working to provide a helping hand with academic assignments to local refugee children from local schools in Smethwick on a one-on-one basis. Since then the project has developed its services and expanded its reach to work with refugee children across West Midlands. We hold PQASSO Level 1 Quality Mark and we are also accredited with The National Resources for Supplementary Education "ContinYou" at Bronze, Silver and Gold Level Awards in quality assessment of supplementary education.

Saturday Homework Club Project (SHWCP) works across West Midlands with main office in Smethwick and an auxiliary office in Coventry to raise achievement and improve social engagement of children from refugee communities. We are not bound by immigration status and aim to be as inclusive as possible working with any child and/or family in need who has sought sanctuary here, whatever their immigration status is.

The SHWC is based at the Parish of The Resurrection, Holy Trinity Church, Church Hill Street, Smethwick, B67 7AH and is managed by Care Link West Midlands's Trustees. The Holy Trinity Church (an Anglican Church) is a vibrant community church serving its local community in Smethwick.

West Midlands is a diverse region with many families who might fit our remit. We therefore have to carefully prioritise who we work with. At the top of our list are those who are new arrivals to the region. This, because beginning a new school can be a fearful time for a child of any age and with any educational background. Beginning a new school in a new country with a new language environment is even more daunting and for those pupils who have had little or no previous schooling or severely disrupted schooling the challenge and stress increases exponentially.

In addition to the practicalities of starting a new school, the pupil(s) and family also need to come to grips with understanding a new curriculum, a new school system, a new way of relating to teachers, and new expectations both for the child and their parents/carers.

According to our findings during the year of this report and based on the results from the pilot project's evaluation, many children from refugee backgrounds underachieve in their respective schools. This underachievement is linked to factors including:

- Lack of understanding of the English education system
- Difficulties in speaking English
- Single parent families
- Overcrowding
- Racism
- Stress of living in large households
- Interrupted or non-existent prior education

Although some of the families we work with have been here for a number of years the above factors are slow to change. Children continue to be unable to get support at home and parents wanting to do the best for their children do not know where to start.

This group of individuals also faces broader cultural issues which require adjustment in many other areas of their lives. Children can be very adaptable but many of these families have faced trauma and pain in their home countries and do not have the emotional space to process much of what they are going through. For some this leads to high levels of frustration and to others withdrawal.

From October 2011 to September 2012, our project has helped to manage the transition phase for these children and their families and ensured that they get the support they needed either through us or by referring on.

During the academic year 2011/12, 5 volunteers have acted as mentors and tutors, assisting with English language learning, school homework and just generally adjusting to the British education system and school culture. Volunteer tutors were a mix of university students, teachers, retired teachers, general community members and mainstream high school students (as peer mentors). All volunteers undertook relevant interviews and screening processes (e.g. CRB checks) and received appropriate training.

Volunteers worked with students on an individual basis, focusing on assignments and school work set by subject teachers at school. Students needed assistance in all subject areas from Year 1 to Year 11, in subjects ranging from English/ESOL, Studies of Society and Environment, PE, Maths, Science, Home Economics, IT, to Physics, Chemistry and Biology.

A healthy snack was provided at Saturday Homework Clubs to boost their energy and allow them to concentrate for 2 hours.

All in all, in 2011/12, we continued to work with over 40 different children aged between 4 and 16 years old and 20 families. Our project engaged with children and families across the usual delineation of child or adult, home or school, learning or fun. This approach allowed us to incorporate a wide variety of activities in meeting our aims.

During the year under review, the SHWC offered tailored interventions for families and children to ensure that children from refugee backgrounds can reach their full potential and make a success of their lives. These ranged from a single event or activity to an on-going planned support programme.

In line with the Government's strategies in Every Child Matters we believe that enjoying and achieving go hand in hand. Our activities therefore covered outcomes aimed at developing children academically and personally, ensuring support for learning and opportunities for having fun.

In addition to the above academic activities, to add value to our Saturday Homework Club, the programme also organised sport activities for children. These activities focused on working with vulnerable refugee children and young people from West Midlands and used sport including gym, body pump, indoor football, badminton, squash, football, moderate physical activity, skipping, netball, movement & dance, handball, exercise & fitness, basketball, volleyball, etc. for both their mental and physical development.

We made use of Hadley stadium as a venue for most of our sport activities, and also we have got a hall at the church in Smethwick which we sometimes used for free creative therapy groups (drama therapy) whenever possible.

Participants were grouped together according to age, ability and experience. Parents were also welcome during the activities. There were sport activities where parents interacted with their children. The family atmosphere increased everyone's enjoyment.

A survey carried out with both parents and children at the end of year showed that the sports activities we organised helped to boost children's confidence, self esteem and morale and most importantly have shown a positive contribution to their physical development. Regular participation in moderate physical activities helped to:

-  Reduce the risk of developing coronary heart disease
-  Lower the risk of stroke
-  Help lower blood pressure levels
-  Reduce the prevalence of type 2 diabetes
-  Help burn excess fat & keep weight off
-  Increase levels of "good cholesterol"
-  Maintain bone strength & joint mobility
-  Lower stress levels, boost energy levels, heighten mood states & increase self-esteem.
-  This project has increased opportunities for young people to take part in regular sport and fitness/toning activity outside of the school hours.

The ultimate aim of the scheme was to help these children and young people attending the sessions to physically develop and become active members of the community. The programme targeted 'semi-sporty' young people - those that might have been doing some PE and sport in school but weren't yet members of a sports club or taking part in activity in a community setting.

We have worked in partnership with Sandwell Leisure Centre at Hadley Stadium. They did get instructors on-site who offered the above sport activities. They provided us with qualified teachers/coaches who offered the group multi-activity sport sessions including fitness.

Few Comments from Saturday Homework Club participants:

"I feel support at Homework Club and I feel good because I get help for my homework and I thank the people for help."

"On behalf of the Saturday homework club I would like to thank Care Link West Midlands who organised for us the club's activities. This homework club was started by fewer students from different schools and it's currently getting bigger. It is real significant for us because it has been a great place to study. Once again I would like to thank our wonderful volunteers who coached us to learnt sorts of skill in different subjects. These sorts of skills can help us to achieve our goals in future and think some day to be volunteers. Also we met new people who, full of joy and happiness, were ready to aid us."

Comments from volunteer tutors:

"I joined the Saturday Homework Club programme back in January 2007, and I still look forward to it each week! I initially signed up for the Homework Club programme because I wanted to 'make a difference' helping people less fortunate than myself. I had also just enrolled in a Bachelor of Education degree and wanted to get some experience working with students.

Through my involvement in this program, I have made friends with people from vastly different backgrounds to my own, developed a greater understanding of the issues surrounding refugee re-settlement and I have watched students grow and develop. I have also watched some students progress from a C grade to a B grade and others complete Year 11 - and it is very satisfying to know that I have helped them get there. A highlight for me was running in to an ex-student in his first week at uni and giving him a lift to help out at Homework Clubs as a tutor himself!

The difference you can make in this programme is evidenced by the fact that students come back week after week, year after year. I thoroughly recommend this programme for students who want to broaden their horizons and make an extremely important, rewarding, on-the ground contribution to the community. "

4. YOUTH PROGRAMME

During October 2011 through September 2012, this scheme worked with 28 young unemployed African refugees resident in Smethwick in order to help them improve their chances of finding work and moving out of poverty. Main part of the programme during the year was to provide support in developing employability skills to young refugees who were unemployed and on benefit for a period of 6 months and above. The programme delivered a range of employment and training related services to young refugees and migrants. Some of these services include, but are not limited to the following:

- Job Search Assistance & Job Placement
- Marketing and Employment brokerage
- Facilitating job interviews
- Supporting clients in their individual attempts to secure employment
- Resume Assistance
- Assisting clients to develop their own resumes
- Identify marketable and transferable employment skills
- Updating and reviewing client resumes when required
- Interview Preparation
- Assisting clients understand the requirements for job interviews
- Organising and facilitating interviews with prospective employers.

During the year, we have carried out a number of customer satisfaction surveys. As a result of these surveys, we have learnt that nine of our project learners have secured employment and nineteen were regularly volunteering in the community. They also told us that they were more confident in their search for employment and were better equipped to apply for work and performed well in interviews. When a young person moved on from the project, they were asked to attend an exit interview and to commit to a subsequent interview at an agreed time within the twelve months of the project to measure the longer-term impact of the project on their life chances, sense of health and well-being and social inclusion.

We also monitored progress with local employers and other agencies to check the impact of the project on their interaction with young people looking for work and their job readiness and awareness. This was done through regular contact throughout the project as well as formal feedback sessions and questionnaires.

In addition to the above, the scheme ran a number of awareness raising sessions on various community issues of concern including two workshops followed by 1-2- sessions to disseminate the right information regarding the Digital TV switchover to people whose first language was not English (refugees & asylum seekers). The information was translated in few African languages such as: Lingala, Swahili, Kinyarwanda, so participants could be aware about the switchover programme.

FINANCIAL REVIEW

Reserves policy

For Care Link West Midlands, reserves are money (income) given to the charity which is freely available for its general purposes. This includes money held in the general fund but does not normally include restricted or endowment funds.

The organisation aims to hold reserves amounting to approximately six months' average expenditure.

In order to achieve a higher reserve we aim to hold a number of fundraising events during the coming year so that we can meet our assessment and other costs as they fall due.

FINANCIAL REVIEW

Principal funding sources

The organisation received both restricted and unrestricted funding from the following Trusts during the financial year of this report:

AMOUNT	SOURCE OF INCOME
£6,000.00	Grant received from The BBC Children in Need
£2,200.00	Grant received from The Toy Trust
£2,200.00	Grant received from The Rowlands Trust
£5,000.00	Grant received from The Triangle Trust 1949 Fund
£300.00	Grant received from The Harry Payne Trust
£1,000.00	Grant received from Sandwell MBC
£2,850.00	Grant received from The Ryklow Charitable Trust
£ 500.00	Grant received from The Woodward Charitable Trust
£ 750.00	Grant received from William A. Cadbury
£10,480.00	Grant received from The Black Country Consortium
£1, 875.00	Grant received from Sandwell MBC
£ 2,000.00	Grant received from the Brook Trust
£2,500.00	Grant received from The YAPP Charitable Trust
£2,350.00	Contributions from members
£3,630.00	Gifts/donations from well wishers (general community)

TOTAL: £43,635.00

This amount has helped us to run activities related to Mental Health Awareness and support, General Support/Floating Support, Youth Programme and Saturday Homework Club during the year under consideration.

Considering the demand for our service is still high, the Charity's principal sources of fund for next year will mainly be raised through fund raising and donations.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



.....
Mr Walingamina Shomari - Secretary

Date: **03.01.2013**

Independent Examiner's Report to the Trustees of Central Africa Refugee Link West Midlands

I report on the accounts for the year ended 30 September 2012 set out on pages eighteen to twenty four.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Godfrey Massa
Chartered Certified Accountant
GM ACCOUNTANCY
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BIRMINGHAM
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B3 1UD

Date: **03.01.2013**

Statement of Financial Activities for the Year Ended 30 September 2012

	Notes	Unrestricted funds £	Restricted funds £	30.9.12 Total funds £	30.9.11 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		5,980	37,655	43,635	43,894
RESOURCES EXPENDED					
Charitable activities					
Volunteer Cost		2,027	6,818	8,845	10,760
Establishment Costs Rent		-	2,605	2,605	1,800
Motor and Travelling Expenses		-	1,845	1,845	3,733
Communication and IT		-	1,580	1,580	1,895
Printing, postage & Stationery		-	1,788	1,788	567
Empowerment and Training		-	2,204	2,204	4,667
Project Costs		-	1,665	1,665	3,432
Depreciation On Computers		-	1,461	1,461	1,342
Depreciation on Fixtures and Fittings		-	730	730	730
Depreciation Plant and Machinery		-	408	408	-
General Support		-	1,875	1,875	4,330
Mental Health		-	2,500	2,500	-
Homework Club		-	6,210	6,210	6,168
Youth Employment		-	2,250	2,250	-
Governance costs		<u>3,604</u>	<u>(604)</u>	<u>3,000</u>	<u>2,533</u>
Total resources expended		5,631	33,335	38,966	41,957
<hr/>					
NET INCOMING RESOURCES before transfers		349	4,320	4,669	1,937
Gross transfers between funds		-	-	-	<u>(3,612)</u>
Net incoming/(outgoing) resources		349	4,320	4,669	(1,675)
RECONCILIATION OF FUNDS					
Total funds brought forward		17,546	(2,348)	15,198	16,873
<hr/>					
TOTAL FUNDS CARRIED FORWARD		<u>17,895</u>	<u>1,972</u>	<u>19,867</u>	<u>15,198</u>

Central Africa Refugee Link, West Midlands

Balance Sheet At 30 September 2012

	Notes	Unrestricted funds £	Restricted funds £	30.9.12 Total funds £	30.9.11 Total funds £
FIXED ASSETS					
Tangible assets	5	10,187	(1,482)	8,705	9,198
CURRENT ASSETS					
Debtors: amounts falling due within one year	6	833	-	833	-
Cash at bank		<u>6,875</u>	<u>4,454</u>	<u>11,329</u>	<u>8,990</u>
		7,708	4,454	12,162	8,990
CREDITORS					
Amounts falling due within one year	7	-	(1,000)	(1,000)	(2,990)
NET CURRENT ASSETS					
		<u>7,708</u>	<u>3,454</u>	<u>11,162</u>	<u>6,000</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>17,895</u>	<u>1,972</u>	<u>19,867</u>	<u>15,198</u>
NET ASSETS					
		<u><u>17,895</u></u>	<u><u>1,972</u></u>	<u><u>19,867</u></u>	<u><u>15,198</u></u>
FUNDS					
Unrestricted funds				17,895	17,546
Restricted funds				<u>1,972</u>	<u>(2,348)</u>
TOTAL FUNDS					
				<u><u>19,867</u></u>	<u><u>15,198</u></u>

Central Africa Refugee Link, West Midlands

Balance Sheet At 30 September 2012 – continued

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2012.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on **03 January 2013** and were signed on its behalf by:



.....
Mr Walingamina Shomari –Trustee

Notes to the Financial Statements for the Year Ended 30 September 2012

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	30.9.12	30.9.11
	£	£
Depreciation - owned assets	<u>2,599</u>	<u>2,072</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2012 nor for the year ended 30 September 2011.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 30 September 2012 nor for the year ended 30 September 2011.

4. STAFF COSTS

	30.9.12	30.9.11
	£	£
Wages and salaries	7,477	15,251
Social security costs	<u>368</u>	<u>103</u>
	<u><u>7,845</u></u>	<u><u>15,354</u></u>

5. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 October 2011	-	14,120	7,866	21,986
Additions	<u>1,631</u>	<u>-</u>	<u>475</u>	<u>2,106</u>
At 30 September 2012	<u>1,631</u>	<u>14,120</u>	<u>8,341</u>	<u>24,092</u>
DEPRECIATION				
At 1 October 2011	-	9,527	3,261	12,788
Charge for year	<u>408</u>	<u>730</u>	<u>1,461</u>	<u>2,599</u>
At 30 September 2012	<u>408</u>	<u>10,257</u>	<u>4,722</u>	<u>15,387</u>
NET BOOK VALUE				
At 30 September 2012	<u><u>1,223</u></u>	<u><u>3,863</u></u>	<u><u>3,619</u></u>	<u><u>8,705</u></u>
At 30 September 2011	<u><u>-</u></u>	<u><u>4,593</u></u>	<u><u>4,605</u></u>	<u><u>9,198</u></u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.12	30.9.11
	£	£
Prepayments and accrued income	833	-
Prepayments	<u>-</u>	<u>-</u>
	<u><u>833</u></u>	<u><u>-</u></u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.12	30.9.11
	£	£
Bank loans and overdrafts	4,639	2,072
Other creditors	-	-
Accruals and deferred income	-	-
Accrued expenses	<u>(3,639)</u>	<u>918</u>
	<u><u>1,000</u></u>	<u><u>2,990</u></u>